

I am applying for the cell phone stipend due to the nature of my job with the District which requires me to carry a cell phone. Pursuant to the LSSA contract with the District, I may choose to either carry a phone provided to me by the District or I may choose to purchase my own phone and be reimbursed a monthly stipend of \$50.

If I use a District-provided cell phone, I acknowledge that I must abide by district policy in its use. Notably, this means that I will have to reimburse the District for any charges incurred beyond those provided in the District plan.

Job duties that require my to carry a cell phone: _____

Supervisor's name: _____

I have chosen to:

_____ Use a District-provided cell phone.

_____ Provide my own cell phone in exchange for the contractual stipend.
(You must notify the District if for some reason you end your service.)

Please sign below and return this document to Karen Hradisky in the Business Office. You should retain a copy for your records.

(Signature)

(Date)

(Print name)

(Date service begins)
(Please attach prior month bill)

Approved _____ Denied _____

(Signature of Business Official)

(Date)

Cc: Margaret Vadala, LSSA President